



AUSTRALIAN NATIONAL TEAM

Job Description:	Assistant Coach	Date Posted:	<Date>
National Team:	<Team>	Appointment Date:	<Date>
Appointment Period:	2 Years	Extension Option:	1 Year
Position Type:	Volunteer		
Reports to:	IHA Board, Team Leader, Team Manager & Head Coach		
Scope			
The National Team Assistant Coach is to ensure that his/her assigned team players are technically prepared for competition, and experience the social, emotional and physical benefits of participating as National Team members.			
Purpose			
To assist the Head Coach to prepare the team physically and mentally for competition in the World Championships or International Tour and assist with the coaching duties of the team to the best possible result.			
Accountabilities			
The National Team Assistant Coach is a volunteer position directly accountable to the National Team Head Coach, and secondarily accountable to the Team Manager and Team Leader on all matters related to the training, preparation and competition of Team Australia players.			
Responsibilities			
Pre-Championship:			
<ul style="list-style-type: none"> • Actively participate in the Head Coach planning session. • Initiate and maintain contact with all selected players to review and track training progress. • Actively plan and participate in training camp. • Be familiar with the Player Agreement and the roles and responsibilities of the Team Leader, Team Manager, Head Coach and Team Staff. • Participate in the development of a conditioning/training plan for players, to be implemented from the time of player selection and endorsement up to the National Team training camp. • At the National Team training camp assist the Head Coach in conducting player assessments to assist with player specific training programs and required resources. • Prepare training logs to monitor each player's training progress. • Communicate regularly with Head Coach and Team Staff on technical issues. • Work within the lines of communication set by the Team Management. • Work with the Team Leader and Team Manager to create and maintain a cohesive team. • Communicate regularly with the Head Coach, Team Leader, Team Manager and Team Medical staff and immediately notify them of any inconsistencies or concerns related to players. • Read and be familiar with all IHA correspondence and information. • Act as a role model and conduct yourself within the National Team Program Code of Conduct. 			
During Championship:			
<ul style="list-style-type: none"> • Read and be familiar with and execute, where required all IHA policies and procedures such as, but not limited to alcohol, bullying, hazing and harassment. • Support the Head Coach in his role as the technical lead for the team. 			

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- Assist Team Staff in maintaining the safety and security of Ice Hockey Australia players.
- Ensure all player injuries, whether during practice or games are immediately reported to the Team Manager and Team medic for appropriate management of injury. (All head contact must be taken seriously and any decision by medical staff can not be over ridden)
- In cooperation with the Head Coach, develop an action plan for each game during the IIHF World Championships.
- Be aware of the location of first aid treatment areas and outline an emergency plan with the Head Coach and Medical Staff.
- Work with the team to ensure a productive and healthy environment at all times.
- Ensure that players conduct themselves according to the “IHA Player Agreement and Code of Conduct” at all times.
- Travel to and from the IIHF World Championships as part of the Australian National Team.
- House with the Team Australia delegation for the entire duration of the IIHF World Championships.
- Act as a role model and conduct yourself within the “IHA Code of Conduct”.

Qualifications:

- IHA National Coaching (minimum level 1) Certification Requirements
- Ability to work as a team member
- Excellent communication skills.
- Coaching experience at a local and or national championship level.
- Computer literacy, emphasis on video cropping and compiling is desirable.
- Knowledge of IIHF sport specific rules.
- A strong understanding and fundamental belief in the mission of Ice Hockey in Australia and the goals of the National Team Program.
- Strong interpersonal and problem-solving skills.
- Demonstrated ability to both work independently and in a cooperative partnering manner in the achievement of the National Team goals.
- Ability to work in a demanding environment during IIHF World Championships.
- Willingness and availability to participate in professional development opportunities, National Team Program meetings, training camps and other functions as required.
- Must be 18 years of age or over.
- C.P.R and First Aid is an asset.

Time Commitment (may be subject to change):

- Team Training Camp(s)
- IIHF World Championships (inclusive of travel and Camp Program)
- On-going assistance to Head Coach with team / planning responsibilities

Reviewed By:	National Teams Operations Director	Date:	20/05/2019
Approved By:	Ice Hockey Australia Board	Date:	20/05/2019
Last Updated By:	Paul Kelly	Date/Time:	20/05/2019 18:00